

Boys & Girls Clubs of Santa Monica

Sample MOU

This memo of understanding, effective (DATE) _____, is entered into by and between The Boys & Girls Clubs of Santa Monica (SMBGC) and (NAME OF COMPANY) _____.

This event will take place on (DATE) _____. The time period to design and plan the event will commence on (DATE) _____ and continue up through (DATE) _____.

The COMPANY will donate to the Boys & Girls Clubs of Santa Monica all net proceeds raised from event as described: _____. Predicting proceeds is inherently uncertain. However, COMPANY reasonably estimates a donation of \$ _____.

If proceeds do not exceed \$501.00, a minimum donation of \$500 will be made to the SMBGC.

Reasonable expectations of staff time involved in designing and overseeing event are as described (delineate the responsibilities of COMPANY and SMBGC staff _____).

SMBGC grants Company limited use of the logo for duration of event as follows (add sentence about details). BGCA agrees it will recognize COMPNAY in the following ways (add sentence about details).

Either party may terminate this agreement for cause without further liability immediately by written notice.

This agreement represents the understanding and agreement between the parties hereto with respect to the subject matter hereof.

ACCEPTED AND AGREED:

COMPANY

By Name _____

Title: _____

Email: _____ Phone: _____

Signature: _____

BOYS & GIRLS CLUBS OF SANTA MONICA

VP Resource Development: _____

Senior Director Organizational Impact: _____

CEO: _____

VP Human Resources & VP Finance: Provide copies